

Bath Athletic Boosters

June 20, 2005

Present: Alicia Paape, Sharon Slee, Joe Sisson, Gray Bendall, Nan Bendall, Tom Cooley, Rick Hammond, Sandy Foley, Norm Slee, Randy Paape, Margie Sisson.

The meeting was called to order by Vice-President Nan Bendall at 7:03 p.m.

Secretary's Report: The secretarial minutes were distributed from the May 16, 2005 meeting and approved as presented. Recipients of the Nugent Scholarship, Kathleen Bendall and Lisa Devereaux, sent thank you notes.

Treasurer's Report: Norm Slee presented the report, answering questions of various interest. Norm advised looking at the project list to see where expenditures would be most beneficial. A lengthy discussion ensued regarding freshman sports, how accounts are set up, the role of the head coach in accountability of funds for each program, and custodial responsibility of the Boosters with respect to funds raised by the coaches for the benefit of the team. Tom Cooley gave a brief history of past practices of coaches fundraising, uniform rotations, and when coaches approached Boosters for additional items, etc. Concern was raised regarding the liability of the Boosters regarding coaches fundraising and spending.

It was determined that a letter will be drafted by the secretary to the coaches requesting their input at the first meeting in the Fall on the following issues: 1) If funds were raised solely for a particular purpose, e.g., to pay for a freshman sport, then the funds must remain separated and not be spent for any other purpose. Putting a time limit on the funds was also suggested. The head coaches will need to decide on whether or not they want their funds separated out. 2) Individual teams are responsible for what they spend their money on, however, they should be reminded that receipts are required (we need these in the event we are ever audited) and will not be paid out until monies are available in their account. It was suggested that the head coach sign the receipt before submitting for reimbursement. 3) There will be no overspending of any account. There are situations where a coach may ask for money in advance to pay for a needed event/item, with a guarantee of return payment, however these situations will be individually evaluated at a Booster meeting. ***The purpose of this letter*** is to clarify the fiscal responsibility of the Athletic Boosters with respect to the individual teams, tighten up the paper trail, and in no way is meant to disturb a system that has, in most cases, worked well through the years. Once the letter is drafted, the secretary will email the draft to the members for their input ***BEFORE*** it is sent to the coaches.

Clothing: Nan reported that the new bags are durable and are working out great. ***MOTION: to purchase new bags as needed (approx. 100) for incoming athletes/coaches and to reevaluate bag needs on a yearly basis. Approved unanimously.***

Concessions: Highlights/Action as follows:

- ⌘ **Utility sink needed in outside concessions:** Joe Sisson/Gray Bendall to investigate
- ⌘ **Mop Bucket:** Nan Bendall will check in back of pole barn/if not found will purchase new

- ✂ **New Grills:** Sandy Foley working to acquire two new grills-will have by clean up day in August
- ✂ **Pizza Warmer:** Gray Bendall will price
- ✂ **Popcorn Machine reconditioning:** It was agreed by all present that both popcorn machines be sent for reconditioning-Gray Bendall

Side Bar: The issue of whether bus transportation to and from games is required or optional is being reviewed. More on this later.

AD report: The ADs were not in attendance. Nan will contact the high school AD and verify that the schedules have been completed for the Fall. Questions were also raised as to whether or not schedules were available for middle school sports.

Officer Elections: Sandy Foley (Nomination Committee) presented the list of nominations for each position (on file with the secretary). Votes were cast and officers elected as follows:

- ✂ **President:** Keith Nelson
- ✂ **Vice-President:** Rick Hammond
- ✂ **Treasurer:** Norm Slee
- ✂ **Secretary:** Margie Sisson

Advertisement of meetings: Discussion on how to notify new parents of meetings. Margie will email the middle school (Cathy Dennis) and request a notice go in their next newsletter about the meeting day/location/time. It was also mentioned that members have, in the past, attended the coaches meetings to give a brief talk on the Athletic Boosters and that one of the purposes of having the elementary parents work for the PTA in concessions was to expose them to what the Athletic Boosters do. Another avenue of exposure is to have a table at the August 4th sports physicals at the HS and at the MS Fall Conferences.

August Cleanup Date: Everyone is invited to attend at 5:00 p.m. on Monday, August 15th, at the pole barn and please bring a dish to pass. The Bendalls will provide the meat, cooked on our new grills (no pressure there Sandy!). Margie will email everyone to bring special attention to this (very fun) meeting.

Meeting Adjourned sometime between 8:10-8:30 p.m.

NEXT MEETING: August 15, 2005

Respectively submitted:

Margie Sisson, Athletic Boosters Secretary

AUGUST 15TH MEETING:

Bring a dish to pass and dress appropriately to tackle some clean up/prep-for-Fall jobs. We meet at 5:00 p.m. at the pole barn (HS). Feel free to bring along any hardworking friends!